

Unitarian Church of Harrisburg

Grocery Gift Card Auto Pay Purchase Program

What is the Grocery Card Gift Card Auto Pay method of purchase?

With the AutoPay method of purchase, you simply email your gift card order amount and frequency to giftcard@harrisburguu.org and set up automatic payments through your banking institution to pay for them. For those of you using Vanco for your pledge payments online, you can use their system as well for your gift cards. Your cards are automatically sent to you on your requested delivery dates. Using the auto pay program you won't need to complete or mail in an order form, write a check, or use a stamp. The Church earns 10% for every Giant card sold, and 5% for every Weis and Karns card sold.

Who will this method of purchase work well for?

This method of purchase will work well if you are someone who:

1. Regularly orders set amounts on set monthly dates and generally does not change your order more than 2x per year. Examples of set amounts and dates:
 - a. \$50 Giant card 5th of every month
 - b. \$50 Weis card and \$100 Karns card 5th of every month and \$200 Giant card 20th of every month
 - c. \$100 Giant card 5th of every month and \$50 Weis card 20th of every month
2. Is willing and able to email giftcard@harrisburguu.org at least 7 days in advance of starting, changing, or stopping your automatic check or automatic purchase
3. Is willing and able to set up your automatic banking payment to occur within 24 hours of your ordered delivery date. Example: Cards ordered for the 5th of the month are paid on the 5th or 6th of the month.

If this is not you, we will be pleased to have you participate using our traditional gift card purchase form.

How do I begin to participate in the Auto Pay Purchase Program?

1. At least 7 days before you want to begin receiving Gift Cards, email the card value(s) and date(s) you want to receive cards to giftcard@harrisburguu.org. Cards are available from Giant, Weis or Karns in \$50 or \$100 denominations. Cards are mailed on the 5th and 20th of each month.

For your first card to arrive on the 5th of a month, the email should be sent by the 23rd of the previous month. For your first card to arrive on the 20th of a month, the email should be sent by the 8th of the month. Email should include:

Your name
Your address
Your telephone number
The denomination(s) and store name(s) of the cards you want
The delivery date(s) you want to receive cards

Example of email:

Jane & John Jones
123 Smith Street
Harrisburg, PA 17111
232-0000

Please send a \$100 Giant card and a \$50 Weis card beginning the 20th of October.

You will receive an email confirming receipt of your request and indicating when you will receive your first order. Your email will be confirmed prior to the first mailing. If your email is received after the deadline, your first mailing will be moved to the next mailing for your requested date. Using the example above, if your information is received too late for the October 20th mailing, the first cards will be sent on November 20th mailing.

2. Login to your bank, credit union, or Vanco website and set up automatic check payment. For mailings on the 5th, the payment date should be the 5th or 6th of each month. For mailings on the 20th, the payment date should be the 20th or 21st of each month.

- Checks should be payable to **Unitarian Church of Harrisburg with “Gift Card” noted on the memo line.**
- To ensure that automatic pledge payments and gift card payments are credited properly, the address to send checks for GIFT CARD PURCHASES is:

Unitarian Church of Harrisburg
1280 Clover Lane
Harrisburg, PA 17113

3. Cards will be mailed to you on the requested date(s). The mailing will include a cover sheet that shows what cards are enclosed and will show a zero balance because you are on auto pay.

As long as your payments are made promptly, cards will continue to be sent until you email a request to change or stop your participation.

Questions?

Call the UCH office at 717-564-4761 or email giftcard@harrisburguu.org.